

No. CPS/CL-06/25/M-5670**Dated: June 20, 2025****CIRCULAR****Subject: Change in School Timing**

In light of the government directive issued vide Government **Order No. 166-DSEK of 2025**, dated: **20-06-2025**, it is hereby notified for the information of all stakeholders, viz. parents, guardians and students that the timing of **Crescent Public School** shall stand revised with effect from **Saturday, i.e. 21st of June, 2025**.

Hereinafter laid down is the revised timing henceforth.

Arrival	Departure
0800 hours	1300 hours

Furthermore, all members of the teaching and non-teaching staff are hereby instructed to report to the school premises by **0740 hours** sharp. However, **Physical Education Teachers** are required to report by **0730 hours** unfailingly without exception, to facilitate early-day activities and discipline monitoring.


PRINCIPAL

Copy to:

1. Chairman & Vice Chairman – For kind perusal
2. Director & Deputy Director – For kind information
3. Chief Executive Officer – For kind consideration
4. Administrative Officer – For appropriate action
5. General Manager – For information
6. HR Manager – For action and compliance
7. All Heads of Departments – For circulation among concerned
8. Public Relations Officer – For necessary dissemination
9. Transport Manager – For immediate implementation
10. All Teaching & Non-Teaching Staff – For compliance
11. Broadcast Coordinators – For student notification
12. President, PVA – For information and circulation
13. Office File – For record and reference